

TOPIC A POSITIVE ATTITUDE: TRUE LEADERS CAN'T DO WITHOUT IT
LEADERSHIP AND TEAM SPIRIT

WHAT IS LEADERSHIP? .- It's inspiring and helping people to work toward a goal.

- Leadership doesn't necessarily mean "taking charge". There are MANY DIFFERENT WAYS TO LEAD. For example, you can lead by: setting an example, introducing new ideas and helping to settle differences

WHY SHOULD I LEARN ABOUT DEVELOPING LEADERSHIP SKILLS?.- Because even though everyone isn't a born leader, everyone can develop leadership skills, and everyone can benefit from using them.

EFFECTIVE LEADERS ARE GOOD COMMUNICATORS: whenever you're working with people, success depends on your ability to communicate

HOW CAN I DEVELOP
 other important
 leadership skills
 ?

You can start by becoming
 "Team-minded."

HELP DEVELOP TEAM SPIRIT
 As a leader, you can encourage enthusiasm and a sense of belonging among group members by showing:

FRIENDLINESS
 Others will be more willing to share ideas if you're interested in them as people, too.

UNDERSTANDING
 Everyone makes mistakes. Try to be constructive, tolerant and tactful when offering criticism.

FAIRNESS
 Equal treatment and equal opportunity lead to an equally good effort from all group members.

GOOD WILL
 Group members will take their tasks more seriously if you show that you're more interested in group goals than your own personal gain. Remember, volunteers should be treated accordingly.

KEEP EVERYONE WORKING TOWARD TEAM GOALS
 A team of individuals working together, sharing ideas and responsibilities, can accomplish much more than a team of individuals working alone.

REMINDE EVERYONE
 of the group's purposes from time to time. It's easy to become sidetracked and lose sight of your goals.

PROVIDE ENCOURAGEMENT
 and motivation, by showing your appreciation for good ideas and extra effort.

HARMONIZE DIFFERENCES
 and disagreements between group members by stressing compromise and cooperation. Don't hesitate to make decisions, however, when necessary.

INVOLVE EVERYONE
 in discussions and decisions, even if it means asking for opinions and ideas.

Enthusiasm is
CONTAGIOUS!